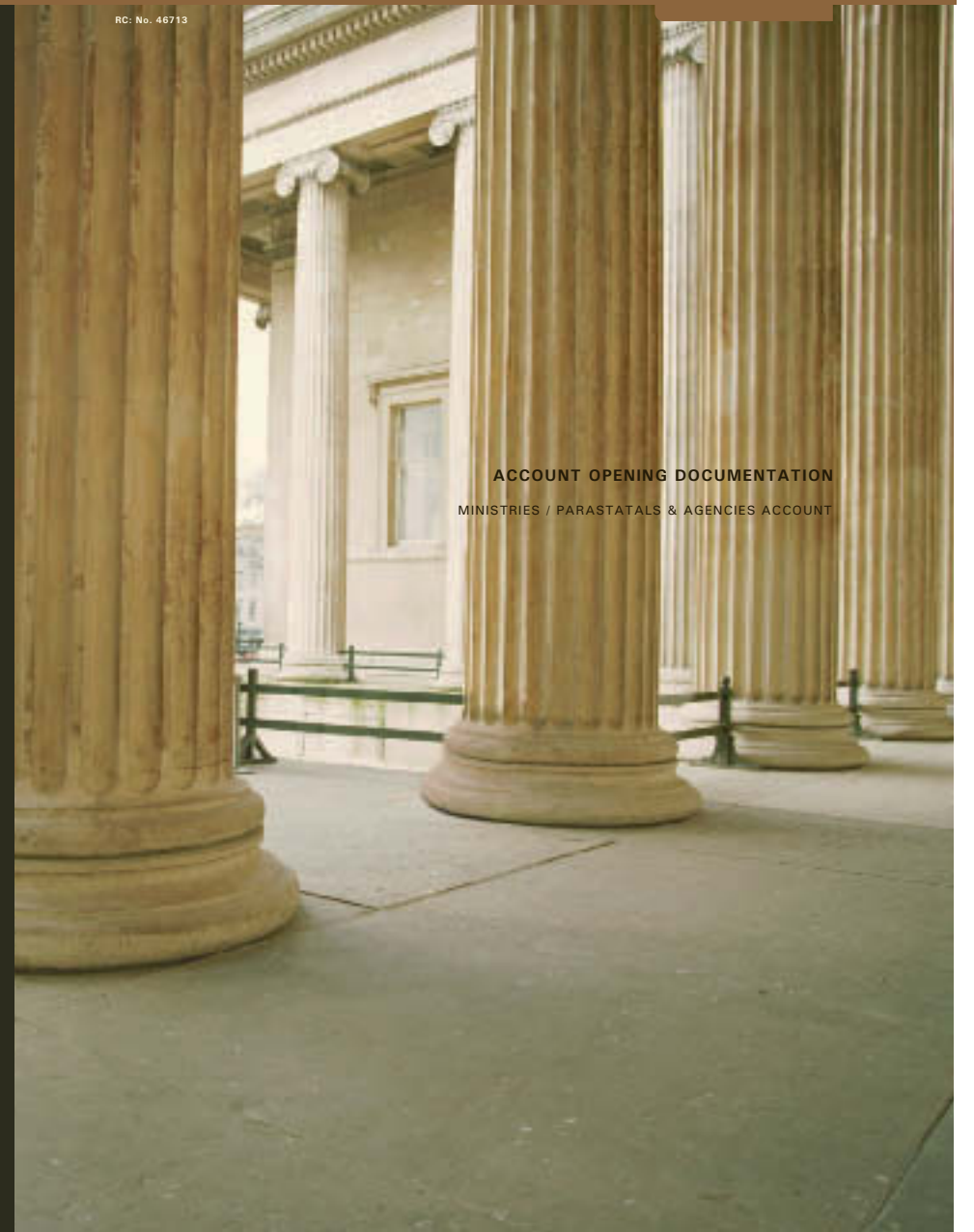


FIRST CITY MONUMENT BANK PLC
A MEMBER OF FIRST CITY GROUP

FCMB

RC: No. 46713

ACCOUNT OPENING DOCUMENTATION
MINISTRIES / PARASTATALS & AGENCIES ACCOUNT



GUIDE TO OPENING YOUR ACCOUNT

MINISTRIES/PARASTATALS/AGENCIES

Kindly note the underlisted important points when completing the forms for the opening of account in First City Monument Bank Plc

1. **Signature card**

- (a) Two signature cards must be completed and the signing instructions stated.
- (b) The specimen signature(s) specified on each signature card must be verified by your account office.
- (c) Two clear passport-size photographs of the authorised signatories with the name(s) written on the reverse should be submitted.

2. **Application for opening current account**

Basic information about the applicant(s) to be provided and the application form is to be signed by the applicant(s), including names of Directors or Management team where applicable.

With the completion of the above formalities, your account will be opened and you can always count on our prompt attention.

APPLICATION FOR OPENING CURRENT ACCOUNT

Name of Applicant _____

Contact Address (Street and Postal) _____

Business Occupation _____

Telephone No _____ Telex No _____

We hereby request for the opening of a current account. I/We certify that the above particulars are correct and agree to be bound by the terms and conditions governing the operation of the account.

1. _____ Date ____ / ____ / ____
Authorized Signature

2. _____ Date ____ / ____ / ____
Authorized Signature

BANK ACCOUNT OPENING FORM (MINIMUM REQUIRED INFORMATION)

Identification (one of them is required)

National identity card number and date of issuance

_____ / ____ / _____ (DD/MM/YYYY)

Driver licence number and date of issuance

_____ / ____ / _____ (DD/MM/YYYY)

Valid until / / (DD/MM/YYYY)

International Pasport number and date of issuance

_____ / ____ / _____ (DD/MM/YYYY)

Valid until / / (DD/MM/YYYY)

Country of issuance _____

Work/Residence permit number _____

Date of issuance _____ / ____ / _____ (DD/MM/YYYY)

Expiry Date _____ / ____ / _____ (DD/MM/YYYY)

DOCUMENTS AND FORMS ATTACHED TO APPLICATION

1. Signature card (2)

Yes

No

2. Two passport photographs of each of the authorised signatories stating their names on the reverse

Yes

No

FOR OFFICIAL USE ONLY

The Applicant(s) was/were met and interviewed by me. I recommend that a current account be opened in his/her/thier names(s) and the bank's cheque book issued for his/her/their usage.

Date this _____ day of _____ 20____

Account Officer _____
Signature _____ Name _____

APPROVAL

Head of Department _____

Executive Management _____

CURRENT ACCOUNT MANDATE

TO: FIRST CITY MONUMENT BANK PLC

1. We hereby request and authorise you to

Open a current account in our name and at any time subsequently to open further accounts as we may direct.
2. Honour all cheques or other orders which may be drawn on the said account provided such cheques or orders are signed by us and to debit such cheques or orders to the said account whether such account be for the time being in credit or overdrawn or may become overdrawn in consequence of such debit without prejudice to your right to refuse to allow any overdraft or increase of overdraft and in consideration, We agree:
 - a. to assume full responsibility for the genuineness or correctness and validity of all endorsements appearing on all cheques, orders, bills, notes, negotiable instruments, receipts and/or other documents deposited in our account.
 - b. To be responsible for the repayment of any overdraft with interest and to comply and be bound by the bank's rules for the conduct of a current account receipt of which We hereby acknowledge.
 - c. To free the bank from any responsibility for any loss or damage to funds deposited with the bank due to any future Government order, law, levy, tax, embargo, moratorium, exchange restriction and / or all other causes beyond the Bank's control.
 - d. that all funds standing to our credit are payable on demand only in such local currency as may be in circulation.
 - e. to be bound by any notification of change in conditions governing the account directed to our last known address and any notice or letter sent to our last known address shall be considered as duly delivered and received by us at the time it would be delivered in the ordinary course of post.
 - f. that if a cheque credited to our current account is returned dishonored, the same may be transmitted to us through our last address either by bearer or by post.
 - g. and We note that the bank will accept no liability whatsoever for funds handed to members of the staff outside banking hours or outside the bank's premises.
 - h. that our attention has been drawn to the necessity of safe guarding our cheque book so that unauthorized persons are unable to gain access to it and to the fact that neglect of this precaution may be a ground for any consequential loss being charged to our account.

